



# Easy e-Bank Rec™

Microsoft Dynamics™ Bank Rec with VELOCITY!

## Benefits

- No mapping needed for **BAI bank file**.
- Co-exists seamlessly with Dynamics GP Bank Reconciliation.
- Reconciles the GL to the Bank Balance.
- Imports the electronic bank statement and reconciles directly with Checks and Deposits, Transfers, and Increase and Decrease Adjustments.
- **Multi-location and multi-credit card wire reconciliation.**
- Ability to view one location or Merchant ID in Master bank account.
- Automatically matches bank tape entries without document numbers.
- **One-to-many, many-to-one and many-to-many matching.**

## One-Click Features

- **Right-click on any amount to view possible matches.**
- Mark all matching transactions as cleared.
- Handle unresolved bank tape variances, such as banked not booked.
- Generate ZBA/SWEEP, interest and service charges from the bank tape.
- Generate an outstanding Checks/Deposit report for any closed period.
- Print Book to Bank reconciled statements.

GPC Systems has created Easy e-Bank Rec™ — the *ultimate* solution to Bank Reconciliation problems in Microsoft Dynamics™ GP. It is fast and very easy to use.

With Easy e-Bank Rec,™ bank reconciliations usually take between 5 to 10 minutes to process, regardless of transaction volume. Easy e-Bank Rec automatically identifies all matching items. You can change the grid to view *only* the unresolved items, making it faster and easier to reconcile the Bank Statement.

## In 7 quick steps, your work is finished!

U	D	Doc #	Tax Amt	Post Date	Bank	Cleared	M	N	Doc# From B	Doc # User In	Cleared	Bank Bal	Diff	C	TRANSACTION DESCRIPTION	
												\$10,247.31	03/19/2007	\$10,247.31	301	COMMERCIAL DEPOSIT 301
												(\$97.60)	03/20/2007	(\$97.60)	575	ZBA DEBIT 575
												\$9,908.75	03/20/2007	\$9,908.75	165	PREAUTHORIZED ACH CREDIT
												(\$3,592.81)	03/24/2007	(\$3,592.81)	575	ZBA DEBIT 575
												\$875.00	03/25/2007	\$875.00	301	COMMERCIAL DEPOSIT 301
												\$876.22	03/25/2007	\$876.22	275	ZBA CREDIT 275
												\$9,598.85	03/25/2007	\$9,598.85	301	COMMERCIAL DEPOSIT 301
												(\$514.97)	03/26/2007	(\$514.97)	575	ZBA DEBIT 575
												(\$3,171.65)	03/27/2007	(\$3,171.65)	575	ZBA DEBIT 575
												\$1,655.64	03/27/2007	\$1,655.64	301	COMMERCIAL DEPOSIT 301
												(\$13,342.63)	03/28/2007	(\$13,342.63)	575	ZBA DEBIT 575
												(\$4,426.31)	03/31/2007	(\$4,426.31)	575	ZBA DEBIT 575
												\$1,799.73	03/31/2007	\$1,799.73	301	COMMERCIAL DEPOSIT 301
												\$2,165.68	03/31/2007	\$2,165.68	354	INTEREST CREDIT 354
												\$2,708.58	03/31/2007	\$2,708.58	301	COMMERCIAL DEPOSIT 301
												(\$1,149.73)	03/24/2007	(\$1,149.73)	475	CHECKS PAID 475
												\$6,564.11		\$6,564.11		
												(\$8,316.07)		(\$8,316.07)		
												\$10,247.31		\$10,247.31		
												\$600.00	03/21/2007	\$600.00	301	COMMERCIAL DEPOSIT 301
												\$19,579.89	03/15/2007	\$19,579.89		
												\$2,708.58	03/30/2007	\$2,708.58		
												\$1,799.73	03/31/2007	\$1,799.73		
												(\$70.40)	03/25/2007	(\$70.40)	475	CHECKS PAID 475
												(\$6.17)	03/13/2007	(\$6.17)	475	CHECKS PAID 475

1. Record the bank statement balance in Microsoft Dynamics GP.
2. Import the electronic bank tape (processes BAI file natively).
3. Automatically match bank tape entries without document numbers with a Dynamics GP document (Checks, Deposits, IAJs, DAJs and Transfers).
4. Automatically record all ZBA, interest, and fee transactions from the bank tape into Dynamics GP.
5. Mark all matching items as reconciled with the click of a button.
6. If any bank tape entry is unresolved, it will immediately appear on the grid for quick, one-click resolution:
  - Unresolved issues
  - Differences
  - Numbering
7. Reconcile the GL to the Bank Balance and print the Outstanding Checks and Deposits lists.



[www.easybankrec.com](http://www.easybankrec.com)

## Step 1 Record the Bank Statement

## Step 2 Import the Bank Tape

## Step 3 Preview Matching Transactions

Selected	Doc #	Amou	Payer / Payee	CM Description	GL Post Date	Date	Bank Doc #	Bank Cleared Amount	Bank Cleared Date	Description
<input checked="" type="checkbox"/>	90629	\$250.00	A Travel Compan	this is my comm	03/26/2007	...	000000090629	\$250.00	03/26/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	90630	\$2,000.00	A Travel Compan	this is my comm	03/27/2007	...	000000090630	\$2,000.00	03/27/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	90652	\$201.90	A Travel Compan	this is my comm	03/21/2007	...	000000090652	\$201.90	03/23/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91053	\$500.00	A Travel Compan	this is my comm	03/19/2007	...	000000091053	\$500.00	03/19/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91055	\$2,000.00	A Travel Compan	this is my comm	03/24/2007	...	000000091055	\$2,000.00	03/24/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91151	\$400.00	A Travel Compan	this is my comm	03/25/2007	...	000000091151	\$400.00	03/25/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91152	\$1,500.00	A Travel Compan	this is my comm	03/28/2007	...	000000091152	\$1,500.00	03/28/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91551	\$160.00	A Travel Compan	this is my comm	03/25/2007	...	000000091551	\$160.00	03/25/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91553	\$160.00	A Travel Compan	this is my comm	03/31/2007	...	000000091553	\$160.00	03/31/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91554	\$280.00	A Travel Compan	this is my comm	03/31/2007	...	000000091554	\$280.00	03/31/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91702	\$112.33	To Test	CHECKS PAID 47	03/10/2007	...	000000091702	\$112.33	03/10/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91703	\$160.00	A Travel Compan	this is my comm	03/21/2007	...	000000091703	\$160.00	03/23/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91704	\$120.00	A Travel Compan	this is my comm	03/26/2007	...	000000091704	\$120.00	03/26/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91751	\$150.00	To Test	CHECKS PAID 47	03/07/2007	...	000000091751	\$150.00	03/07/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91752	\$160.00	A Travel Compan	this is my comm	03/28/2007	...	000000091752	\$160.00	03/28/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	91851	\$1,500.00	A Travel Compan	this is my comm	03/28/2007	...	000000091851	\$1,500.00	03/28/2007	CHECKS PAID 475
<input checked="" type="checkbox"/>	92102	\$106.35	A Travel Compan	this is my comm	03/31/2007	...	000000092102	\$106.35	03/31/2007	CHECKS PAID 475

Bank downloads often come without entry document numbers that match the Dynamics GP entries. Easy e-Bank Rec™ automatically finds the matching deposits or check numbers in the Dynamics GP check register and assigns those document numbers to the corresponding bank tape entries.

## Step 4 Process Bank Tape Transactions

Bank Code	Doc #	Cleared Amount	Cleared Date	Description	(+/-)	Debit	Credit	Company	Check	Debit	Credit
575	0	\$2,593.00	03/10/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$12,088.29	03/13/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$8,064.82	03/14/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$1,072.63	03/19/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$97.60	03/20/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$3,582.81	03/24/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$514.97	03/26/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$3,171.69	03/27/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$13,342.63	03/28/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
575	0	\$4,426.31	03/31/2007	ZBA DEBIT	-1	000-1190	100-1000	Fabrikam, I	FIRST BA	000-1101	000-1190
164	0	\$21,702.46	03/03/2007	CORPORATE TRA	1	100-1000	000-1140				
275	0	\$56,294.75	03/03/2007	ZBA CREDIT	1	100-1000	000-1190	Fabrikam, I	FIRST BA	000-1190	000-1101
165	0	\$5,962.04	03/04/2007	PREAUTHORIZED	1	100-1000	000-1240				
375	0	\$76,549.79	03/04/2007	ZBA CREDIT	1	100-1000	000-1190	Fabrikam, I	FIRST BA	000-1190	000-1101
301	0	\$6,499.11	03/04/2007	COMMERCIAL DE	1	100-1000	000-7040				
301	0	\$65.00	03/04/2007	COMMERCIAL DE	1	100-1000	000-7040				
164	0	\$9,453.37	03/06/2007	CORPORATE TRA	1	100-1000	000-1140				
275	0	\$1,175.00	03/06/2007	ZBA CREDIT	1	100-1000	000-1190	Fabrikam, I	FIRST BA	000-1190	000-1101
275	0	\$95.00	03/07/2007	ZBA CREDIT	1	100-1000	000-1190	Fabrikam, I	FIRST BA	000-1190	000-1101

How do you reconcile ZBAs, SWEEPs, accrued interest, and service fees?

Easy e-Bank Rec™ takes any bank tape entry type and automatically records the accrual entry in Dynamics GP based upon pre-defined defaults that you set up for each Checkbook ID.

## Step 5 Mark All Matching Items as Reconciled

U	M	N	Doc #	Trx Am	Post Date	C	Cleared	Pstd/Cld	M	N	Doc# From B	Doc # User In	Cleared	Bank Dat	Diff	
U	D		00000000000000000001	\$6,564.11	03/04/2007	DEP	\$0.00	03/04/2007	...	M	N	?			(\$6,564.11)	
U	D		00000000000000000002	\$8,316.07	03/11/2007	DEP	\$0.00	03/11/2007	...	M	N	?			(\$8,316.07)	
U	D		00000000000000000003	\$10,247.31	03/11/2007	DEP	\$0.00	03/11/2007	...	M	N	?			(\$10,247.31)	
U	D		00000000000000000004	\$600.00	03/21/2007	DEP	\$0.00	03/21/2007	...	M	N	?			(\$600.00)	
U	D		00000000000000000006	\$19,579.89	03/15/2007	DEP	\$0.00	03/15/2007	...	M	N	?			(\$19,579.89)	
U	D		00000000000000000008	\$2,708.58	03/30/2007	DEP	\$0.00	03/30/2007	...	M	N	?			(\$2,708.58)	
U	D		00000000000000000009	\$1,799.73	03/31/2007	DEP	\$0.00	03/31/2007	...	M	N	?			(\$1,799.73)	
U	D				03/31/2007	CHK		03/31/2007	...	M	N	?	000000068025	000000068025	03/31/2007	(\$1,400.00)
U	D				03/31/2007	CHK		03/31/2007	...	M	N	?	000000069354	000000069354	03/31/2007	(\$160.00)
U	D		90241	(\$142.80)	03/24/2007	CHK	\$0.00		...	M	N	?	000000090241	000000090241	03/24/2007	(\$3.00)
U	D		92453	(\$2,150.00)	03/25/2007	CHK	\$0.00		...	M	N	?	000000092453	000000092453	03/25/2007	(\$400.00)
U	D		80795	(\$627.63)	03/05/2007	CHK	\$0.00	03/05/2007	...	M	N	?			\$627.63	
U	D		87786	(\$160.00)	03/24/2007	CHK	\$0.00	03/24/2007	...	M	N	?			\$160.00	

*"The fact that we can 'reconcile on the fly' by resolving bank/book discrepancies with each day's download lets us totally integrate the reconciliation process with our daily operations."*

**Greg Mason**  
Deputy Director for Finance  
Army Emergency Relief

## Step 6 One-Click Resolution

**U Button** — Set aside unknown or unresolved issues such as wire transfers or variances and close your bank rec while you research the item.

**D Button** — Adjust any bank rec entry up to a maximum allowable amount to a default expense account.

**N Button** — Move partial or complete amounts from one document number to another (consolidated) with proper traceability.



## Step 7 Reconcile the GL to the Bank Balance

**Specify the date range. You can reconcile daily, and even prepare reconciliations ahead of time!**

With Easy e-Bank Rec™ you can readily compare GL transactions with the bank transactions. If there are variances between the cash and General Ledger, they will be identified immediately. For example, there was a variance of \$9,839.33 in the cash receipts journal below. You drill down to view the details of the problem transaction.

The screenshot shows the 'Reconciliation Summary' window for 'Fabrikam, Inc.' on 4/12/2007. It displays two tables: 'GL' (General Ledger) and 'CM' (Cash Management). The 'GL' table shows a total variance of \$9,839.33 in red. The 'CM' table shows a total variance of \$9,031.93 in red. An error message box states: 'There are unposted GL transactions. Sum of bank tape transactions does not match the variance between bank statements. There are matching transactions that are not yet marked (Mark All Equal)'. A summary table at the bottom shows the 'Great Plains' totals, with a variance of \$12,621.37 in red.

Source Doc	Debit	Credit	Net Change	Total	Drill Down
CRJ	\$43,080.01	\$0.00	\$43,080.01		
CMTRX	\$261,417.17	\$218,008.39	\$43,408.78	\$86,488.79	\$7,953.16
CMXFR	\$123,456.78	\$0.00	\$123,456.78	\$123,456.78	
PMPAY	\$0.00	\$209,138.17	(\$209,138.17)	(\$209,138.17)	\$1,886.17
<b>TOTAL</b>	<b>\$427,953.96</b>	<b>\$427,146.56</b>	<b>\$807.40</b>		

  

Source Doc	Debit	Credit	Net Change	Total	Drill Down
CMTRX	\$246,536.99	\$218,008.39	\$28,528.60		
CMDEP	\$50,007.03	\$0.00	\$50,007.03	\$78,535.63	\$7,953.16
CMXFR	\$123,456.78	\$0.00	\$123,456.78	\$123,456.78	
PMCHK	\$0.00	\$786.17	(\$786.17)		
PMPAY	\$0.00	\$210,238.17	(\$210,238.17)	(\$211,024.34)	\$1,886.17
<b>TOTAL</b>	<b>\$420,000.80</b>	<b>\$429,032.73</b>	<b>(\$9,031.93)</b>		

  

Great Plains	Easy e-Bank Rec™	Great Plains Actual	MBS Great Plains	Variance
(A) - GL Bal Prev Perio	\$100,000.00	\$100,000.00	(H) - Beginning Balance	\$0.00
(B) - GL Period Varianc	\$807.40	\$807.40	(I) -	\$0.00
(C) - EOP Calculated G	\$100,807.40	\$100,807.40	(J) - EDM Actual	\$0.00
(D) - Outstanding By GL	\$168,794.60	\$168,794.60	(K) - Outstanding Doc TR	\$0.00
(E) - Bank Stmt Total	(\$67,987.20)	(\$80,608.57)	(L) - Statement Variance	\$12,621.37
(F) - Voided Outstandin	\$0.00	\$0.00	(M) - GLDate <> TRXDA	\$0.00
(G) - Total	(\$67,987.20)	(\$80,608.57)		\$12,621.37

**Variances show up immediately**

**The Error Message Box tells you where the issues are**

**When the GL & BR balance, the total is \$0.00. When it does not balance, the variance appears in red**

**Identifies voided documents that were open at the bank rec closure date**

**Easy e-Bank Rec™ calculates and compares each bank tape value with the corresponding Great Plains stored value. It pinpoints variances in order to resolve them quickly and efficiently!**

**Drill down to verify paper bank statement with electronic download**

Visit our website to download a trial version or contact us for a Registration Key:

**703-760-9700**  
**www.easybankrec.com**